

**Talmey Parent Advisory Council**  
**Annual General Meeting and Elections**  
**Minutes**  
**May 28<sup>th</sup>, 2018**

**Chair:** Melissa Chui

**Secretary:** Gabriela Draheim

**Treasurer:** Tosa Rusimovici

**Members at Large:** Kristin, Julia, Adam, Amy

**In Attendance:** Melissa, Gabriela, Tosa, Al, Chris, Kristin, Wendy, Amy, Jana, Ashley, Julia, Christina, Mary, Sue.

**Call to Order**

Melissa called the meeting to order at 6:47

- Approved and no additions to the agenda

**1. Secretary's Report**

- Reviewed April's meeting minutes
- Voted & approved
- PAC Mail folder was circulated

**2. Chairperson's Report**

- Welcome to new members
- Goals for 2017/2018
  1. to increase parental involvement in the school and in PAC functions, including fundraisers, services for students, performances and information sessions
  2. to generate enough income through fundraisers to be able to fund field trips, performances and other special activities
- Update on Fun Day Lunch (Subway)
  - Forms were collected until Friday, May 25th
  - The order is coming from the Subway on Bridgeport and will be individually wrapped and organized by division
  - PAC will have a station during the Fun Day rotations where the snack will be provided (granola bar and fruit)
  - Volunteers are needed to help hand out the snack, lunches, and run Snack Shack

**3. Treasurer's Report**

- Financial Update—current profit of \$7 361.27 (minus the amount for the Subway order)
- Total assets \$24, 083.46
- Thanks to Tosa who has already applied for the gaming grant for the 2018/19 school year
- Projected Budget for 2018/2019
- Voted & approved on the current budget as well as the proposed budget for 2018/19

\*Funds were removed from Outdoor Ed (\$500), Ice Skating (\$1 000) and Performance “A” (\$1 100) in order to help cover the costs of the items on the Staff Wish list.  
(in order to buy a new popcorn machine & provide funds for certain activities, we will have to use some \$ from ourreserves leaving us with a balance of between \$16 000-\$17 000)

#### **4. Celebrations and Successes**

- Grade 7 Grad Waffle breakfast—waffles went over well. (Projected costs for next year will just include food & the take away gift as decorations etc. can be reused)
- Welcome to Kindergarten—lots of new families—PAC handout was given which included all PACcontact info.
- Cash 4 Clothes—187 bags/boxes were collected. \*\*Leo Div.7 won the popcorn party for his class.

#### **5. Administrative Report**

- Track and Field Update—went well, transportation/buses worked well
- Marathon club is going well—trying to find a way to recognize those who really are challenging themselves with lap running
- School growth: approaching 50 Kindies. 2 K’s 2 K/1’s (possibly) Currently staffed for 10 divisions. 1 new teacher has been hired – Ms. Italia will stay on for another year. (possibly hiring 1 more teacher before end of June)
- Staff update – will be hiring more EAs, will have 9 next year. in terms of growth, it is projected that an addition will be made to the school (now within 5 years instead of the original projection of 10 yrs.)
- Daycare space is now needed for a classroom. Possibility of Daycare renting the MPR as a before/afterschool space. (Kiln will need to be removed for Health & Safety reasons & will possibly be swapped for other resources)
- Staff Enhancement/Wish List: Ian Ly& the \*Garden Program (2 yrs.)—with grants it would be \$2000 per year (commitment is for 2 yrs.& involves Ian overseeing things and a —1 visit per month with each class) Teachers would then take on the program following the 2<sup>nd</sup> year. \*Replacement of Gym wall mats, \*desire for week-long dance program, fine-arts performance, increase to field-trip allocations (possibly to \$10 per student) \*Yoga sessions (school wide)
- Sept. enrollment 220+ students (could possibly go up to 250 students)
- Update on PAC sponsored bookings

#### **6. School Planning Council Report**

- School wide goal for 2017-2018: Working within the Core Competencies of Communication and Personal Awareness & Responsibility we are utilizing the concepts of Growth Mind Set and Mindfulness training for students and staff to enhance the resiliency of students in dealing with anxiety and school connections.
- The Spirals of Inquiry update

#### **7. Year End Committee Reports**

1. Fruit and Vegetable

Gabriela

2. Hot Lunch and Snack Shack Melissa
3. Popcorn Melissa
4. Social Melissa
5. Fundraising

Hot lunch programs...will be changing to online orders with Munch-a-lunch To start off, the lunches will be offered every 2 weeks. Potential vendors have already been checked into. Potential volunteers include: Julia, Kristin, Melissa, Jana, Christina& hopefully some new Kindie parents.

**\*\*Please note all committee reports are attached to the agenda\*\***

## **8. New Business**

- PAC Mail: If anything you saw in the mail interested you, and you'd like to pursue it further, please mention it at this time
- New popcorn machine—Melissa has researched the various costs of different sized machines. Largest machine would need a new power outlet (which would be installed by the school district for free) Unanimous vote to support the purchase of \$1795 to cover costs for the largest machine.
- Chocolate Sales for 2018-19 --Kristin will put the order by June 19th so we can get the bonus prizes etc. Voted to approve doing Nutfree boxes again as the main product. 150 mixed cases & 25 almond cases will be ordered.
- Yearbook for 2018-19 Kristin & Ashley have offered to once again oversee the year book next year, so we voted in favour of continuing with this activity. \*this year's book has a delivery date of June 8th
- Water Bottles -potential for an easy fundraiser. \*To be revisited in the Fall
- Parking issues/drop off for next year—concern as the school is growing.Information will be coming at a later date.

## **9. Elections for PAC Executive 2018/2019:**

**Kristin Spencer accepted the position of PAC Chairperson**

**Amy Flores accepted the position of PAC Secretary**

**Ashley Opitz accepted the position of PAC Treasurer.**

**\*\*Kristin Spencer will be stepping down from the role of Fundraising and Melissa has agreed to step into this role.**

**\*Many thanks to the 2017/18 PAC executive: Melissa Chiu, Tosa Rusimovici and Gabriela Draheim for the time and effort they put into their positions.**