# Call for Nominations – Talmey School Parent Advisory Council (PAC) 2025–2026

### Talmey's PAC will hold its **Annual General Meeting** on Wednesday, June 11, 2025 () 6:00 – 8:00 p.m. Talmey School Library

All parents and guardians of Talmey students are members of the PAC and are strongly encouraged to attend this important meeting. Reports will be presented from the Hot Lunch, Social, and Fundraising Committees, as well as the Chairperson's and Treasurer's Year-End Reports. Planning for the 2025–2026 school year will also begin.

### Elections for next year's PAC Executive will be held during the meeting.

To continue functioning as an official PAC and remain eligible for the **Provincial Government Gaming Grant (\$20 per student)**, the following executive roles must be filled:

# Chairperson – Currently held by Shenica Scarpino (running for re-election)

### **Responsibilities:**

- Chairing meetings
- Preparing agendas
- Consulting with council members Signing cheques
- Ensuring PAC activities align with the PAC Constitution (e.g., assisting staff, participating in the School Planning Council)

For more information, contact: TalmeyPAC@gmail.com

# **Treasurer** – *Currently held by Serenity Turner (running for re-election)*

### **Responsibilities:**

- Managing all PAC funds and maintaining accurate records
- Disbursing funds as authorized and signing cheques
- Submitting monthly and year-end financial reports
- Drafting the annual budget with executive input
- Making financial records available to members upon request

For more information, contact: talmeypactreasurer@gmail.com

# Secretary – Currently held by Christina Littlejohn (not seeking re-election)

### **Responsibilities:**

- Notifying members of upcoming meetings
- Recording and filing minutes

- Maintaining and distributing the PAC Constitution and Bylaws
- Safeguarding PAC records
- Signing cheques

For more information, contact: TalmeyPAC@gmail.com

**PAC meetings are held monthly**, with meeting times (morning, afternoon, or evening) determined by the elected Executive.

Please submit your nominations to the school office by Wednesday, June 11, 2025.
Elections will be held at the AGM.

差 Light refreshments and childminding for school-aged children will be available.



### Return to the Talmey School Office by June 11, 2025

Please print clearly and confirm with each nominee that they are willing to stand for election. (You are welcome to nominate yourself.)

I,	, hereby nominate:
	for PAC Chairperson
	for PAC Secretary
	for PAC Treasurer